|  |  |
| --- | --- |
| **logotypeemblem**izi= la[;k&9 |  |

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#### dqylfpo dk;kZy; Office of the Registrar

 **¼iz’kklu½**  **(Administration)**

**vodk'k ;k=k fj;k;r ij vftZr vodk'k ds udnhdj.k gsrq çkFkZuk i=**

1. deZpkjh dk uke %-----------------------------------------------------------------
2. deZpkjh la[;k ,oa inuke %-----------------------------------------------------------------
3. foHkkx@Ldwy@bdkbZ@vuqHkkx %------------------------------------------------------------------
4. vodk'k ;k=k fj;k;r dk [k.M o"kZ ¼Cykd o"kZ½ %-------------------------------------------------------------------
5. vodk'k ;k=k fj;k;r dh çd``fr ¼x``g uxj@lEiw.kZ Hkkjr½ %-------------------------------------------------------------------
6. vodk'k dh çd``fr ,oa vof/k %-------------------------------------------------------------------
7. iwoZ esa vodk'k ;k=k fj;k;r ysus gsrq vftZr vodk'k ds udnhdj.k ds fnuksa dh la[;k];fn dksbZ gks rks] %----------
8. orZeku esa vodk'k ;k=k fj;k;r ysus gsrq vftZr vodk'k ds udnhdj.k ds fy, ekaxs x;s fnuksa dh la[;k %-------
9. orZeku esa osru $ th-ih-@,-th-ih-$,u- ih- ,-] ;fn dksbZ gks ,oa eagxkbZ HkRrk %-----------------------------------------------------------

**?kks"k.kk**

eSa] vodk'k ;k=k fj;k;r ij vftZr vodk'k dk udnhdj.k ysus gsrq lacaf/kr fu;eksa dks Hkyh&Hkkafr le>rk gwaA ;fn] blds i'pkr mi;qZDr lwpuk esa dksbZ folaxfr ;k dksbZ vfrfjDr Hkqxrku ik;k tkrk gS rks blds fy, eSa mRrjnk;h gksmaxk vkSj blds vfrfjDr Hkqxrku dks okil dj nwaxkA

LFkku% ---------------------------------------------------------- gLrk{kj --------------------------------------------

fnukad % ------------------------------------------------------ eksck0 ua0 % --------------------------------------

 bZ&esy % --------------------------------------------

vxzlkfjr

foHkkxk/;{k@leUo;d@bdkbZ izHkkjh

**vodk'k ;k=k fj;k;r vuqHkkx }kjk Hkjus gsrq**

x`g **uxj@laiw.k**Z Hkkjr ds fy, [kaM ¼CykWd½ o"kZ --------------------------------------- ds varxZr fnukad ------------------------------------- ls ------------------------------------------ rd vodk'k ;k=k fj;k;r LohÑr dh tkrh gSA

**vuqHkkx çHkkjh**

iz'kklu vuqHkkx }kjk Hkjus gsrq

1. iwoZ esa vodk'k ;k=k fj;k;r gsrq udnhdj.k fd;s x, vftZr vodk'kksa ,oa voljksa dh la[;k % ----------------------
2. D;k vftZr vodk'k dk udnhdj.k Lohdk;Z gS ¼gka@ugha½ % -----------------------------------------
3. orZeku vodk'k ;k=k fj;k;r ds varxZr udnhdj.k ds fy, LohÑr vftZr vodk'kksa dh la[;k % -----------------

¼lEiw.kZ lsokdky esa vf/kdre lkB fnu ,oa ,d ckj esa vf/kdre nl fnu Lohdk;Z gS½

1. orZeku udnhdj.k ds fy, vftZr vodk'kksa dh la[;k ?kVkus ds i'pkr 'ks"k cps gq, vftZr vodk'kksa dh la[;k %--
2. vodk'k ;k=k fj;k;r ij [kaM ¼CykWd½ o"kZ---------------------- esa ---------------------- fnuksa ds vftZr vodk'kksa ds udnhdj.k ds fy, vuqnkseukFkZ izLrqrA

**dk;Z lgk;d vuq- vf/kdkjh lgk- dqylfpo mi- dqylfpo dqylfpo@vf/k"Bkrk@funs'kd**